

"APPROVED»  
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Instructions for deans and Teaching staff of  
departments  
MrMA. I. E. Akhunbayev  
on holding the summer session of the 2019-20 academic  
year.

In order to increase the effectiveness of the organization of the educational process in an emergency situation and the use of distance learning technologies, the following changes are made to the procedure for holding summer session::

1. All exams of the summer session 2019-20 years will be conducted in the form of computer testing in remote mode through the AVN information system.
2. Due to the temporary cancellation of the point- rating system  
The final rating for disciplines / modules is calculated according to the principles of the module-rating system for evaluating students ' knowledge . At the same time, according to the existing requirements, excellent students can be exempted from the exam (Order No. P-26 of 15 May 15, 2020r).
3. All departments, regardless of the format of teaching the discipline (end-to-end or modular), as a confirmation document about the absence of student debts , fill out the following information: Credit list for the DNS discipline. The deadline for submitting the statement is no later than 14.00 on Saturday of the test week. (*Appendix 1*).
4. In the case of a module exam, the module coordinator модуля заранее must come to the dean's office in advance and fill out the following information: Group 's rating list группы (*Appendix 2*) with calculation of the total score IRE *no* modulo for each student. This score is transferred to the exam sheet and taken into account when calculating the final rating for the discipline

*This item applies only to the following NSP modules:*

Module " From cell to organ" - 1st year Faculty of GM

All system modules of the 2nd year of the Faculty of GMFS

Module "Nervous diseases" - 4th year of faculties GM and GMFS Module

"Infectious diseases" - 5th year of the Faculty of GM

5. The deans of all faculties, as a confirmation document of the student's admission to the examination session, fill out a summary electronic list by groups with the assignment of the received credits in all disciplines of this semester, according to the curriculum.
6. After the end of the quarantine and emergency regime, on the basis of this list, head teachers of departments/ module coordinators will have to fill out students' credit books,
7. If a student has not managed to liquidate his debts before the end of the test week and has not received a credit in the discipline, he is allowed to liquidate the existing debts before the first exam without extending the session.

**ЗАДОЛЖЕННОСТИ.**

In the future, the student is obliged to write an application for the extension of the session and in case of a positive decision, the dean's office is obliged to provide the head teacher of the department with a list of students who have been extended the session in a timely manner. At the same time, the extension of the session will be given to the student once (immediately before the day of the second retake).

8. A student is considered eligible for the exam if the last credit is received and the information was sent to the dean's office no later than 17.00 on the day before the exam. Therefore, departments, when giving credit to a student with an extended session, should indicate in the report the date and time of receiving credit.
9. If a student gets the last credit on exam day, he / she will automatically receive the final credit.  
it is considered excluded from the exam on this day and will take it only on the next day of retake (according to the summer session schedule).
10. The responsibility for filling out the exam sheet for the discipline is borne by the head teacher of the department, the exam sheet for the module - coordinator of the module. Exam sheets must be submitted to the dean's office on the day of the exam in a hard copy signed by the responsible person.