

КЫРГЫЗ РЕСПУБЛИКАСЫНЫН  
САЛАМАТТЫК САКТОО

МИНИСТРЛИГИ  
И.К. АХУНБАЕВ АТЫНДАГЫ

КЫРГЫЗ МАМЛЕКЕТТИК  
МЕДИЦИНАЛЫК АКАДЕМИЯСЫ



МИНИСТЕРСТВО  
ЗДРАВООХРАНЕНИЯ

КЫРГЫЗСКОЙ РЕСПУБЛИКИ

КЫРГЫЗСКАЯ ГОСУДАРСТВЕННАЯ  
МЕДИЦИНСКАЯ АКАДЕМИЯ  
ИМЕНИ И.К. АХУНБАЕВА

I.K. AKHUNBAEV

KYRGYZ

STATE

MEDICAL

ACADEMY

ORDER

№ \_\_\_\_\_ 20 \_\_\_\_\_

**On the approval of the Provisions on the Educational and methodological profile Committee of the I. K. Akhunbayev Kyrgyz State Medical Academy**

In order to optimize the educational process, to improve the organization quality of undergraduate education, as well as to prepare for the independent accreditation of KSMA training programs of the I. K. Akhunbayev KSMA, I order:

1. To approve the Provisions on the Educational and Methodological Profile Committee of the I. K. Akhunbayev KSMA.
2. Control over the execution of the order to entrust the Vice-Rector for Academic Affairs Alymbaev E.Sh.

Rector

I.O. Kudaibergenova

Approved by  
Order No374, south of  
26 of November, 2018

## **1. GENERAL PROVISIONS**

1.1. The Educational and Methodological Profile Committee (EMPC) is a permanent working professional body.

1.2. EMPC is organized for the purpose of ordering and systematizing educational and methodological, organizational and educational work and internship, improving the quality of the educational process of the departments of the I. K. Akhunbayev KSMA.

1.3. The EMPC is formed of:

\* Chairman: appointed by the order of the rector from among the professors, associate professors of specialized departments;

\* Secretary: elected from among the staff of the relevant departments;

\* Members of the profile committee:

- Faculty members from among the staff of the departments delegated to the EMPC according to the decisions of the department meetings;

- Representatives of professional associations, practical health care;

- Students;

- Parents.

1.4. The membership of the EMPC is approved at a meeting of the Main Educational and Methodological Committee (MEMC). (see Appendix 1. The organizational structure of the EMPC).

1.5. The EMPC is accountable to the Deputy Chairman of the MEMC and the Educational-Methodological Department (EMD).

1.6. The EMPC is guided in its activities by:

- legislative acts of the Kyrgyz Republic;
- regulatory documents of the Ministry of Health and Ministry of Education and Science of the Kyrgyz Republic;
- internal regulatory documents.

1.7. The meetings of the EMPC are held according to the approved plan and are recorded. The protocol is signed by the chairman and the secretary, an

extract from the decision of the meeting of the EMPC is handed over to the secretary of the MEMC;

1.8. The Chairman of the EMPC annually reports on the work done at the meeting of the MEMC.

## **2. MAIN TASKS**

The main tasks of the EMPC are:

2.1. Review and discussion of educational materials (methodological recommendations, textbooks, educational and methodological complexes of disciplines) on the basis of the department meeting decision;

2.2. Review and discussion of working programs in disciplines, modules, internship and elective courses;

2.3. Review and discussion of exam tickets, test tasks and situational tasks for the current exams;

2.4. Review and discussion of examination materials for the SAC;

2.5. Discussion of students' knowledge and their modernization control results (current, intermediate and final control, module-rating assessment of knowledge);

2.6. Providing recommendations on the organization of the educational process and teaching methods control.

### **3. INTERACTION**

The EMPC, in accordance with the tasks assigned to it, interacts with:

- MEMC;
- Faculty Academic Council;
- UMO;
- Deans of faculties;
- Departments;
- Professional associations;
- Students.

### **4. RIGHTS**

EMPC has the right to:

4.1. access to information methodological materials of departments;

4.2. check the educational and methodological documentation of the departments in agreement with the heads of departments;

### **5. RESPONSIBILITIES**

EMPC is obliged to:

5.1. perform the assigned tasks in a timely and high-quality manner according to the approved plan;

5.2. conduct internal review of educational and methodological materials that are subject to subsequent review in the EPCO.

## Structure of the KSMA EMPC

### 1. The membership of the EMPC in the specialty "General Medicine":

Coordinators of:

- Faculty of "General Medicine"
- Therapy;
- Pediatrics;
- Surgery;
- Obstetrics and Gynecology;
- modules of 1 -3 courses

Deputy head and / or staff of departments, elected according to the decisions of the department meetings:

- Faculty therapy named Wolski M.E.- Mirrahimov M.M.
- Hospital therapy with a course of profpathology and hematology
- Family Medicine /under-graduate training
- Propaedeutic of internal diseases
- General Practice surgery with a course in combustiology
- Faculty Surgery
- Hospital surgery with a course of operative surgery
- Propaedeutic surgery
- Obstetrics and Gynecology No. 1
- Obstetrics and Gynecology No. 2
- Infectious diseases
- Psychiatry
- Nervous diseases
- Student activists involved in the public life of KSMA
- Parents of students
- Representatives of practical health care

### **2. The membership of the EMPC in the specialty "General Medicine" for foreign students:**

- Faculty therapy named Wolski M.E.- Mirrahimov M.M.
- Hospital therapy with a course of profpathology and hematology
- Family Medicine /under-graduate training
- Propaedeutic of internal diseases
- General Practice surgery with a course in combustiology

- Faculty Surgery
- Hospital surgery with a course of operative surgery
- Propaedeutic surgery
- Obstetrics and Gynecology No. 1
- Obstetrics and Gynecology No. 2
- Infectious diseases
- Psychiatry
- Nervous diseases
- Student activists involved in the public life of KSMA
- one of the contractors

**3. The membership of the EMPC in the specialty “Pediatrics”:**

- Coordinator for the Faculty of Pediatrics
- Children's infectious diseases
- Propaedeutic of children's diseases
- Faculty Pediatrics
- Hospital pediatrics with a course of neonatology
- Children's Surgery
- Student activists involved in the public life of KSMA
- Parents of students
- Representatives of practical health care

**4. The membership of the EMPC in the specialty “Medical and preventive care:**

- Coordinator for the Faculty of “Medical and Preventive care”
- Hygienic disciplines of the MPC
- General and clinical Epidemiology
- Infectious diseases
- Microbiology
- Phthisiatry
- Student activists involved in the public life of KSMA
- Parents of students
- Representatives of practical health care

**5. The membership of the EMPC in the specialty “Stomatology/Dentistry”:**

- Coordinator of the Faculty of Stomatology
- Pediatric Dentistry
- Surgical dentistry and maxillofacial surgery

- Therapeutic dentistry
- Orthopedic dentistry
- Student activists involved in the public life of KSMA
- Parents of students
- Representatives of practical health care

**6. The membership of the EMPC in the specialty “Pharmacy”:**

- Coordinator of the Faculty of Pharmacy
- Pharmacognosy and Drug chemistry
- Management and economics of pharmacy, technologies of medicines named after E. S. Batyev
- Propaedeutic of internal diseases
- Student activists involved in the public life of KSMA
- Parents of students
- Representatives of practical health care

**7. The membership of the EMPC in the specialty “Nursing”**

- Coordinator of the specialty "Nursing"
- Nursing
- Public Health and Health Care
- Hygiene disciplines
- Epidemiology
- Students activists involved in the public life of KSMA
- Parents of students
- Representatives of practical health care

